

Additional Fees & Charges	Cost
Deposit Registration Fees:	
<ul> <li>Register landlord and tenant details and protect the security deposit with the Tenancy Deposit Scheme (TDS)</li> <li>Provide the tenant(s) with the Deposit Certificate and</li> </ul>	£45 (inc. VAT)
Prescribed Information within 30 days of the tenancy start date.	£150 (inc. VAT)
Submitting case for adjudication to the TDS	
PRE-TENANCY FEES (ALL SERVICE LEVELS)	
Arranging and facilitating statutory compliance (this is in addition to the costs of the item itself) if not provided on instruction or undertaken by the landlord:	
• Energy Performance Certificate (EPC)	£90 (inc. VAT)
Gas Safety Certificate (GSR)	£90 (inc. VAT)
<ul> <li>Electrical Installation Condition Report (EICR)</li> <li>Up to 3 Bedroom.</li> </ul>	£175 (inc. VAT)
<ul> <li>Up to 3 Bedroom,</li> <li>4 bedroom or more</li> </ul>	£200 (inc. VAT)
• Portable Appliance Testing (PAT)	£100 (inc. VAT)
Legionella Risk Assessment per tenancy	£110 (inc. VAT)
<ul> <li>Installing Smoke alarms each</li> </ul>	£45 (inc. VAT)
• Carbon Monoxide alarm	£45 (inc. VAT)
• Cutting Of Keys	Invoice + £15 (inc. VAT)
<ul> <li>Handling local authority licensing application</li> </ul>	£150 (inc. VAT)
PROFESSIONAL INVENTORY & CHECK-OUT SCHEDULE OF CONDITION	
Unfurnished:	
Studio/1 Bedroom	£125 (inc. VAT)
2 Bedrooms	£145 (inc. VAT)
3 Bedrooms	£155 (inc. VAT)
• 4 Bedrooms	£180 (inc. VAT)
• 5 Bedrooms	£195 (inc. VAT)
• 6 Bedrooms (Contact us for quote)	
Furnished:	
Studio/1 Bedroom	£130 (inc. VAT)
2 Bedrooms	£150 (inc. VAT)
3 Bedrooms	£165 (inc. VAT)
4 Bedrooms	£190 (inc. VAT)
• 5 Bedrooms	
6 Bedrooms (Contact us for quote)	£200 (inc. VAT)



PROPERTY INSPECTIONS:		
We provide two free property inspections per annum as part	£80 (inc. VAT)	
of our managed service. For additional inspections, fees		
apply		
Renewal Fees Per Tenancy (All Services):		
Contract negotiation, amending and updating terms and	£250 (inc. VAT)	
arranging for the signing of a further tenancy agreement.		
Rent Review on a periodic tenancy:		
Review rent in accordance with current prevailing market		
conditions and advise the landlord, negotiate with the	£150 (inc. VAT)	
tenant(s), direct tenant(s) to make payment change as		
appropriate, serve a Section 13 Notice.		
Rent & Legal Protection Policy (Rent Collection & Fully Managed		
Landlords)	РОА	
Meeting Bailiffs (offered to Fully Managed Landlord)		
<ul> <li>Accompany Bailiffs to take possession of the property</li> </ul>		
• Arrange locksmith to attend at the same time (additional	£90 (inc.VAT)	
cost for lock change will apply)		
Additional Fees & Charges		
If Landlord Withdraws (Prospective Tenancy)	£250 (inc. VAT)	
• Fees for the serving of Legal Notices (Section 8 or Section 21)	£140 (inc. VAT)	
Per notice		
Court Attendance	£60 (inc. VAT)/hour	
Annual Tax Summary	£50 (inc. VAT)	
Instructing Another Agent During Sole Agency	£300 (inc. VAT)	
<ul> <li>Arrangement Fees for refurbishments and major works - 7%</li> </ul>	504	
of net cost (inc. VAT). Arranging access and assessing the	РОА	
costs with any contractor's, ensuring work has been carried		
out in accordance with the Specification of Works and		
retaining any resulting warranty or guarantee.		
Vacant Property Management Fees: To cover the costs		
associated with visiting the property to undertake visuals	£45 (inc. VAT) per visit	
checks on the inside and outside at a frequency mutually		
agreed with the landlord		
Selling to a Tenant		
• If the Landlord sells the property to the tenant a fee of 1% Inc	1% Inc VAT	
VAT of the sale price is chargeable subject to a minimum of		
£2500.00 (incl.vat)		
Termination Fee		
Equal to payment of all management fees to the end of the tenancy,		
subject to a minimum term of 3 month's		
Please ask a member of staff if you have any questions about our fees.		

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ALL FEES SUBJECT TO CHANGE